



**PROJECT MANAGEMENT INSTITUTE  
Southern Nevada Chapter**

**VOLUNTEER PROGRAM LETTER**

Welcome to the PMI-SNC Volunteer Program.

Volunteers are the lifeblood and foundation of PMI-SNC. Your participation enables us to serve, grow and advance the project management profession locally.

The PMI-SNC Volunteer Program general information and active chapter program information can be found at the PMI-SNC web site under "[Get Involved→Be A Volunteer](#)".

This volunteer program is at the Chapter level for Southern Nevada. PDU accrual and reporting is for the maintenance of active professional certifications administered by the Project Management Institute (PMI) via [www.pmi.org](http://www.pmi.org).

- Volunteer hours are documented in no less than 0.25 hour (15 minute) increments in accordance and alignment with PMI standards. PDU hours are accrued and reported with a 1:1 relationship with volunteer time. Hours between each 0.25 increment is rounded up or down at the discretion of the Program Champion.
- A Time Log Template is made available to the volunteer during the final stages of Volunteer Program onboarding. Volunteers will keep track of time and submit their log on a monthly basis to the Program Champion for each program they are supporting for review and acceptance.

Complete the following information section, then return this signed letter, which includes acceptance of the chapter's Code of Ethics, and return to the Executive VP ([executivevp@pmi-snc.org](mailto:executivevp@pmi-snc.org)) and retain a copy.

<b>Name</b>	
<b>PMI Number</b>	
<b>Please list your volunteer areas of interest in the section below</b>	

Sign \_\_\_\_\_ Date \_\_\_\_\_